Application Form

Pony Club WA Eventing Officials

Accreditation Type	☐ Cross Country Course Designer/Builder	☐ Technical Delegate
	☐ Cross Country Course Designer	☐ Trainee Technical Delegate
Reaccreditation Details Resignation	☐ Reaccreditation for 3 years	☐ Resign from the position and have my details removed

APPLICANTS DETAILS

NAME	Dr☐ Mr☐ Mrs☐ Ms☐ Miss☐	
ADDRESS		
MOBILE		
EMAIL		
CLUB		
PONY CLUB MEMBERSHIP NO.		
<mark>**Non -PCWA Member**</mark>		
WORKING WITH CHILDREN NO.		**EXPIRY**
ACCREDITATION OPTION	Option 1 ☐ Option 2 ☐ Option 3 ☐	
	Please see next page for more information on accreditation options available	

Please ensure you complete all sections of this application form before submitting. Incorrect or incomplete applications will not be accepted.

_____   _____
Signature   *Date*

SECTION 1:   FURTHER INFORMATION

ACCREDITATION OPTIONS

OPTION 1	Provide Pony Club WA Eventing Committee with detailed resume of experience or a log of the following activities:
	⬚ Eventing Course Builder
	⬚ Eventing Course Designer
	⬚ Technical Delegate
	⬚ Chief Cross Country Judge
	⬚ Attendance at Pony Club WA and EWA Eventing Seminars

OPTION 2	Initial Requirements	Theory Requirements	Practical Requirements
	A minimum of **one** of the following: • Ridden at 2* or higher • Be a PC/EA NCAS Level 1 eventing coach or higher • Be EA Level 1 or Higher Technical Delegate	• Attend annual Pony Club WA or EWA Course Designer or Technical Delegate seminar • Complete Pony Club WA TD/CD Open Rule Book Assignment or CD only assignment. • Email completed assignments to eventing@ponyclubwa.asn.au	Pony Club WA TD or CD authorised to mentor Trainee's & FEI TD/CD level 2 or higher. Trainees must attend a minimum of five events. PC105, PC95 PC80, PC65 & PC45. Note: Applicants seeking accreditation at PC1* approved on an individual basis. **Full details of accreditation procedure Refer to Steps to Becoming an TD/CD**

OPTION 3	On recommendation from a Pony Club WA Official, the Pony Club WA State Eventing Committee can, based on an individual's experience grant. Technical Delegate or Course Designer Accreditation for any or all Pony Club WA Eventing Grades.

Do you have a copy of the current Pony Club WA Eventing Rules and amendments?	☐ Yes ☐ No *If no, please be reminded that this is a requirement. Rules can be downloaded from www.ponyclubwa.asn.au*
Do you have a copy of the current EA Cross Country Course Design Guidelines including all amendments?	☐ Yes ☐ No *If no, please be reminded that this is a requirement.*
Please list any other Pony Club WA, EA or FEI certificates of coaching or judging that you currently hold.	
Do you currently compete in Eventing competitions? If so, please specify the level at which you compete.	

SECTION 2:   OFFICIALS UPDATES

All Pony Club WA Officials must have attended a minimum of one (1) Course Design/Technical Delegate Seminars in the previous three years.

Please list all CD/TD Seminars, Workshops of Instruction schools attended on the past three years.			
DATE	EVENT	PRESENTER	COMMENTS

SECTION 3:   RECORD OF OFFICIATING EXPERIENCE

Pony Club WA CD/TDs for reaccreditation must have officiated at, or assisted at, a minimum of three events in the past two years.

Assistance at an event need to be signed off by an official Course Designer

The term "assisted at" should be based on the following

- The person who is assisting a course designer/builder as part of their reaccreditation should have to assist for the days before the event when the course designer/builder is actually building/positioning jumps. The course builder makes many decisions leading up to the event as they are building a course and that is when an assistant can learn the most
- The person assisting the course designer should have to design one of the higher grade tracks at the event. This should include building or repositioning jumps. Simply reflagging an existing track is not acceptable.
- It would be preferable that the Course Designer who is mentoring the assistant should himself/herself have worked on more than one course in the recent past, otherwise the assistant will not get a good flow of new information and ideas.
- It would be beneficial if the "assistant" CD worked on a 105cm course even if their own course only went up to 95cm because they then get a picture of what the next level looks like, and would not build jumps at a 95cm height that were technically of a 105cm standard, especially when building combinations.

In designing courses, our primary concern must be the safety of the horse and rider. This requires a higher standard of commitment by the person wanting to be a course builder compared to the other volunteer jobs that happen at an event.

EVENT	DATE	LOCATION	GRADES DESIGNED/OFFICIATED

SECTION 4: CODE OF CONDUCT

PONY CLUB WA OFFICIALS CODE OF CONDUCT	SIGNED
I agree to abide the Pony Club WA policies and Codes of Conduct and understand should I breach these; my accreditation will be suspended immediately pending investigation.	

A full copy of the Codes of Conduct can be found in the Pony Club WA Handbook, available from the Pony Club WA Office or on the Pony Club WA website - www.ponyclubwa@asn.au

Officials

1. Compliment and encourage all participates.

2. Be consistent, objective and courteous when making decisions.

3. Condemn non supportive behaviour and promote respect for all opponents.

4. Emphasise the spirit of the competition rather than the errors.

5. Encourage and promote rule changes that will make participation more enjoyable.

6. Be a good sport yourself. Actions speak louder than words.

7. Keep up to date with the latest trends in officiating and the principles of growth and development of young people.

8. Remember you set an example. Your behaviour and comments should be positive and supportive.

9. Place the safety and welfare of the participants above all else.

10. Give all you people a 'fair go' regardless of their gender, ability, cultural background or religion.